

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Eric Johnson, DMH  
**Scribe:** Sara Parks  
**Date:** 4/12/06  
**Time:** 10 - 11 a.m.  
**Location:** Hargrove, Conference Room D

**IPRS Core Team Attendees:**

Sharlene Bryant  
 x Cathy Bennett  
 x Cheryl McQueen  
 x Shannon Johnson  
 Gary Imes  
 x Joyce Sims  
 Jackie Kidder  
 x Rick Debell  
 x Thelma Hayter  
 x Eric Johnson

**Others:**

x Linda Smith  
 X Jamie Herubin  
 x Sandy Flores  
 X Sara Parks  
 x Tim Sullivan  
 x Paul Carr  
 Marjorie M. Morris

**Attendees:**

x Alamance-Caswell	x Onslow
x Albemarle	x OPC
x Catawba	x Pathways
Centerpoint	x Pitt
x Crossroads	x Roanoke-Chowan
X Cumberland	x Rockingham
x Durham	x Sand hills Center
x Eastpointe	x SE Center
x Edgecombe-Nash	x SE Regional
Five – County MHA	x Smoky Mountain
x Foothills	x Tideland
x Guilford	x Wake
X Johnston	x Western Highlands
x Mecklenburg	x Wilson-Greene
x Neuse	
x New River	

**Attendees:**

<b>Item No.</b>	<b>Topics</b>	<b>Review Checkwrite (cut-off April 7<sup>th</sup>)</b>
1.	<b>Division and EDS Review</b>	<p><b>Upcoming checkwrites</b> (cut-off dates) April 13<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, May 5<sup>th</sup></p> <p><b>Update on SPA issues</b></p> <p><b>Tim Sullivan &amp; Shannon Johnson:</b> Update Medicaid issues</p> <p><b>BugCentral Status</b></p> <p><b>Key CSRs</b></p> <p><b>Operations Support:</b> File Maintenance, Security, and Help Desk</p> <p><b>Area Programs joining this week:</b></p>
2.	<b>Area Programs</b>	<p>Roll call</p> <p>Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue. In order to reduce the potential of disrupting the call, please refrain from placing core team call on hold.</p> <p>Review checkwrite</p> <p>Upcoming checkwrite (cut-off-dates) April 13<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, May 5<sup>th</sup></p> <p>IPRS Questions or Concerns</p> <p>DMA Direct Provider Enrollment Questions</p> <p>MMIS Updates - Tim Sullivan &amp; Shannon Johnson</p> <p>Medicaid Questions or Concerns</p> <p><b>DMH and/or EDS concluding remarks.</b></p> <p><b>Updates to Roll Call?</b></p>

**Next Meeting: April 19, 2006**

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	<b>Review checkwrite (cut-off April 7<sup>th</sup>)</b> – Foothills had 3900 denials due to EOB 27 (invalid diagnosis code). We had more denials due to rate – total of 10,090 where the rate was missing. Some enhanced claims were processed on this checkwrite.
2.	<b>Upcoming Checkwrites – April 13<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, May 5<sup>th</sup></b> – the 28 <sup>th</sup> is the first checkwrite in May.
3.	<b>Update on SPA issues</b> – We’ve received one core number at this point.
4.	<b>Tim Sullivan &amp; Shannon Johnson – Update on Medicaid Issues –</b>
5.	<b>Bug Central Status:</b> The 2 <sup>nd</sup> bug has been resolved and is back in customer review. The 1 <sup>st</sup> bug has been discussed and we are looking for an update from Lisa Mitts.
6.	<b>Key CSRs:</b> Final review of enhanced services was done this morning. Limitation edits need to be setup. 813-834 we will meet today regarding compliance. 801 – we have been meeting on NPI and are aggressively proceeding with this. 809 – This is a work in progress.
7.	<b>Operations Support – File Maintenance, Security</b> – The limitations file maintenance request is proceeding as planned. We need to run budget load file on Thursday and need a memo to change the check-write and budget-load update since Friday is a holiday. Need to notify LME community to plan to send claims into EDS by Thursday because no coverage on Friday. Jamie will follow-up with who will approve this request.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	<b>Roll Call</b> (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue. In order to reduce the potential of disrupting the call, please refrain from placing core team call on hold.
3.	<p><b>Review checkwrite (cut-off April 7<sup>th</sup>)</b></p> <p>Q: Gina (Catawba) – We received denials for H0015 do you have any idea why?</p> <p>A: We had an audit put on to require PA for services. This is currently being discussed at a higher level and may be changed for the next checkwrite. We will remove the audit for that checkwrite. It is currently 8 visits for adults and on the 9<sup>th</sup> visit they need PA and for children it’s 26 visits and on the 27<sup>th</sup> visit they would need PA.</p> <p>Q: Tom (Western Highlands) – You’re saying you will remove the IPRS edit/audit?</p> <p>A: Yes</p> <p>Q: Can we expect other services to have PA required?</p> <p>A: This is currently being discussed.</p> <p>Q: Tina (OPC) – Is there a systems problem because we received 842 denials for EOB 8000 (no</p>

	<p>rate established)?</p> <p>A: There was a systems problem and Rick is correcting. We will rebill on our side and they should go in by April 21<sup>st</sup>.</p> <p>Q: Tom (Western Highlands) – Was there a specific EOB we should look for?</p> <p>A: 8000</p> <p>Q: Has the fiscal year deadline been established yet?</p> <p>A: It will be the same as last year (October).</p>
4.	<b>Upcoming Checkwrites –April 13<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>, May 5th</b>
5.	<p><b>Agenda items</b></p> <p><b>IPRS Questions or Concerns:</b></p> <p>Thelma – When you receive your core number, please send to IPRS Q &amp; A so we can enroll it under your 34049#. If you are not doing enhanced services let us know that as well so we can assign you 34049E#.</p> <p>Q: Kay (Eastpointe) – What if we do not know they have received their number? Are we going to be in trouble if we refuse to bill?</p> <p>A: You run the risk of a provider being paid twice so you would have to recoup that money. Check with your Area Director regarding the latter question.</p> <p>Q: Beth (Pathways) – What if we do not have their core number?</p> <p>A: Use your PW #, and not their alpha suffix number unless you’ve received their 34049# or core number. If you are not providing services after 6/30 then you do not need to apply for a core number. If you will provide services past June 30<sup>th</sup>, then you do need to apply for a core number.</p> <p>Q: Agnes (Cumberland) – For services provided through 5/31 do we bill with our 34049#?</p> <p>A: Yes – continue billing the same way.</p> <p>Q: Pat (Wake) – Have the rates been posted on the rate request report? On 2414 &amp; 2415 the rate for Wake is incorrect?</p> <p>A: On IPPR2415 if you bill at the lesser rate, the system will pay that rate.</p> <p>Q: Susan (Pathways) – Is the rate increase due to a service increase?</p> <p>A: No.</p> <p>Q: Tom (Western Highlands) – Can a provider directly bill residential rate (H2020) level 2 &amp; 3?</p> <p>A: We do not think so at this time. This was not part of endorsed services that were approved. Send this to IPRS Q &amp; A and we will take this to Medicaid.</p> <p>Q: Tommy (Sandhills) – Does a provider need to be in the endorsement process in order for us to continue to bill for them?</p> <p>A: Have your Area Director contact Dick Oliver.</p> <p><b>DMA Direct Provider Enrollment Questions –</b></p> <p><b>MMIS Updates Tim Sullivan &amp; Shannon Johnson –</b></p> <p><b>Medicaid Questions or Concerns –</b></p> <p>Q: Agnes (Cumberland) – Can you find out if we can bill rates to Medicaid (H0019)?</p> <p>A: Tim will check on this.</p> <p>Q: Kathy (Smoky) – For S9484 is there a 16 hour limitation for Medicaid like there is for IPRS?</p> <p>A: It’s the same. Medicaid does not pay for room and board.</p>

6.	<b>DMH and/or EDS Concluding Remarks:</b>
7.	
<b>Updates to Roll Call</b>	

**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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